



# Operation Red Nose Kingston Team Organization Instructions

## Organizing a Team

1. Pick an evening your organization would like to volunteer on.  
Choose from the following night(s):

November 2017			December 2017		
Thu	Fri	Sat	Thu	Fri	Sat
	24	25		1	2
 <p><b>Don't Drink and Drive!</b> We'll Drive You and Your Vehicle Home FREE!</p>				8	9
				15	16
					30
				<b>December 31<sup>st</sup></b>	

2. Use the poster to promote your *Operation Red Nose evening* in your workplace. Print and post it or attach it to an e-mail inviting colleagues to come out and show their community spirit by participating in an **Operation Red Nose evening**.
3. Distribute Volunteer Applications to interested colleagues and inform them of the chosen date and ask them to decide which position they will assume in the team (*Driver, Escort or Navigator*).
4. Please complete the *Team Night Is Fun* form(s).
5. Once you have organized your teams and applications forms, please drop them off at La Route du Savoir between 8 am and 4 pm at least a week in advance. You can also fax them to 613.544.0431 or send them by e-mail to [hq.ornkingston@gmail.com](mailto:hq.ornkingston@gmail.com)

*If you require additional information, please visit [rednosekingston.com](http://rednosekingston.com) or call us at 613.544.7447*

- \* *You will not receive any confirmation unless you are refused.  
Just show up on the night you want to volunteer.*



# Ready To Roll With Rudy?

## Celebrating 20 Years of Service!

Operation Red Nose invites you to put together a team from your office and challenge co-workers to roll with Rudy this holiday season!

Volunteers have the opportunity to share in a unique and fun experience while making a significant contribution to the safety of our community.

### What is Operation Red Nose?

Operation Red Nose is a free, confidential, volunteer service where clients are driven home in their own vehicle by a team of volunteers.

### What Does An Operation Red Nose Team Do?

You could be part of a three-member team that picks up clients who call the service for a ride. The team drives to the pick-up location in an escort car. One team member (Driver), accompanied by a second team member (Navigator) for safety reasons, drives the client and any passengers to the destination of their choice, in the client's car. The third team member (Escort) follows in the escort car and at the end of the trip, takes the whole team on to the next call. Teams communicate with headquarters via their cell phones.

### Each team will consist of:

- \* An escort Driver (Driver's Licence required, Minimum age requirement is 19 years)
- \* A designated Driver (Driver's Licence required, Minimum age requirement is 21 years)
- \* A navigator (Driver's Licence Not required, Minimum age requirement is 19 years)

### The evening :

- \* Volunteers meet at the headquarters, La Route du Savoir, 711 Dalton ave. at 8:30 pm.
- \* A brief orientation session will begin around 9 pm.
- \* Volunteers will be offered a variety of snacks, coffee and more provided by our generous sponsors during the evening.

*We hope you'll join us  
this holiday season and  
help make Kingston a  
safer community!*



Service begins  
November 24, 2017



La Route du Savoir  
Centre de formation pour adultes  
www.laroutedusavoir.org



Operation  
Red Nose™

# TEAM IS FUN NIGHT

## *Our Volunteer Evening!*

Date:    YYYY / MM / DD

	Name	Cell Number
Escort		
Driver		
Navigator		

	Name	Cell Number
Escort		
Driver		
Navigator		

	Name	Cell Number
Escort		
Driver		
Navigator		